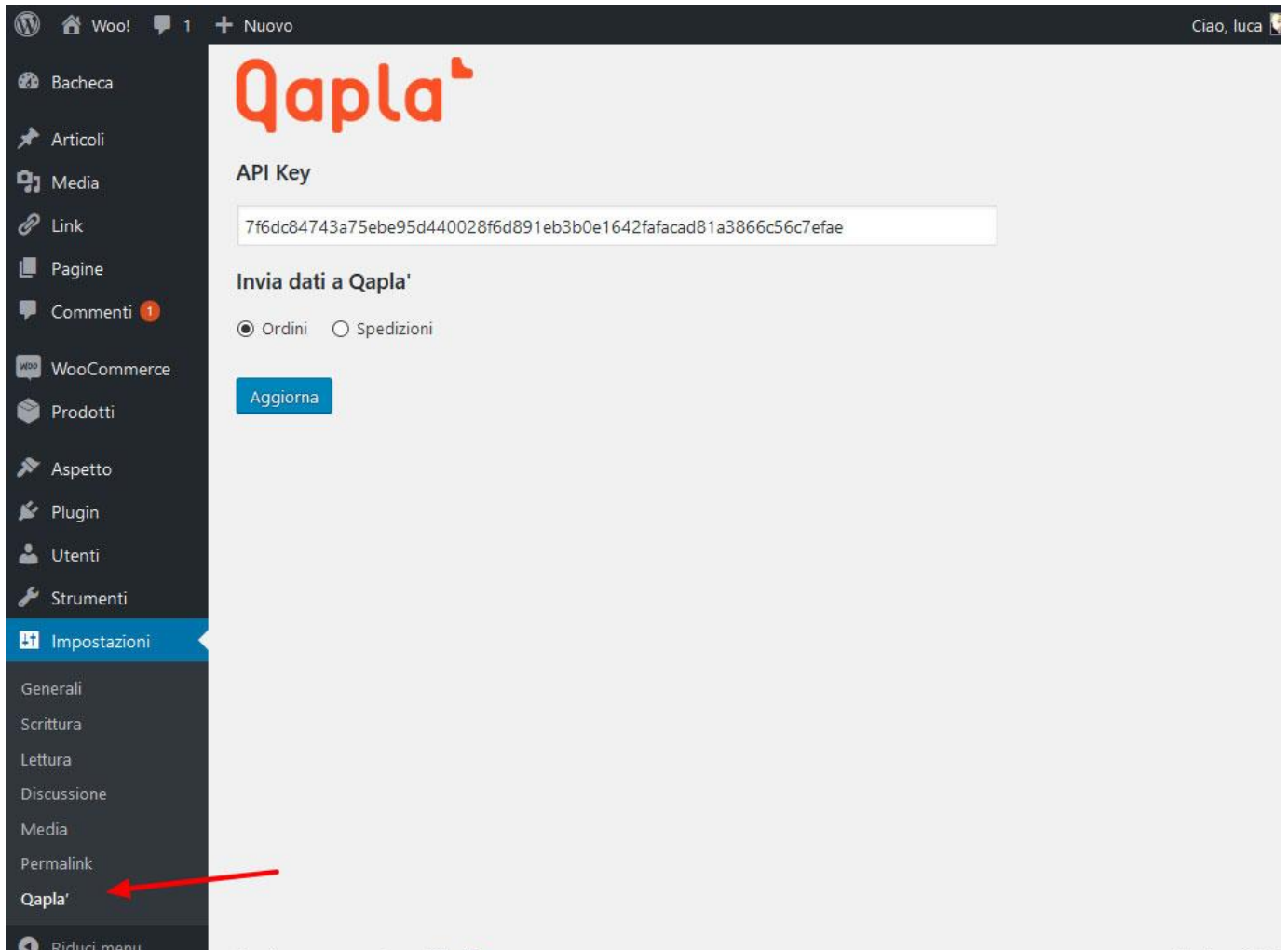


1. Impostazione plugin

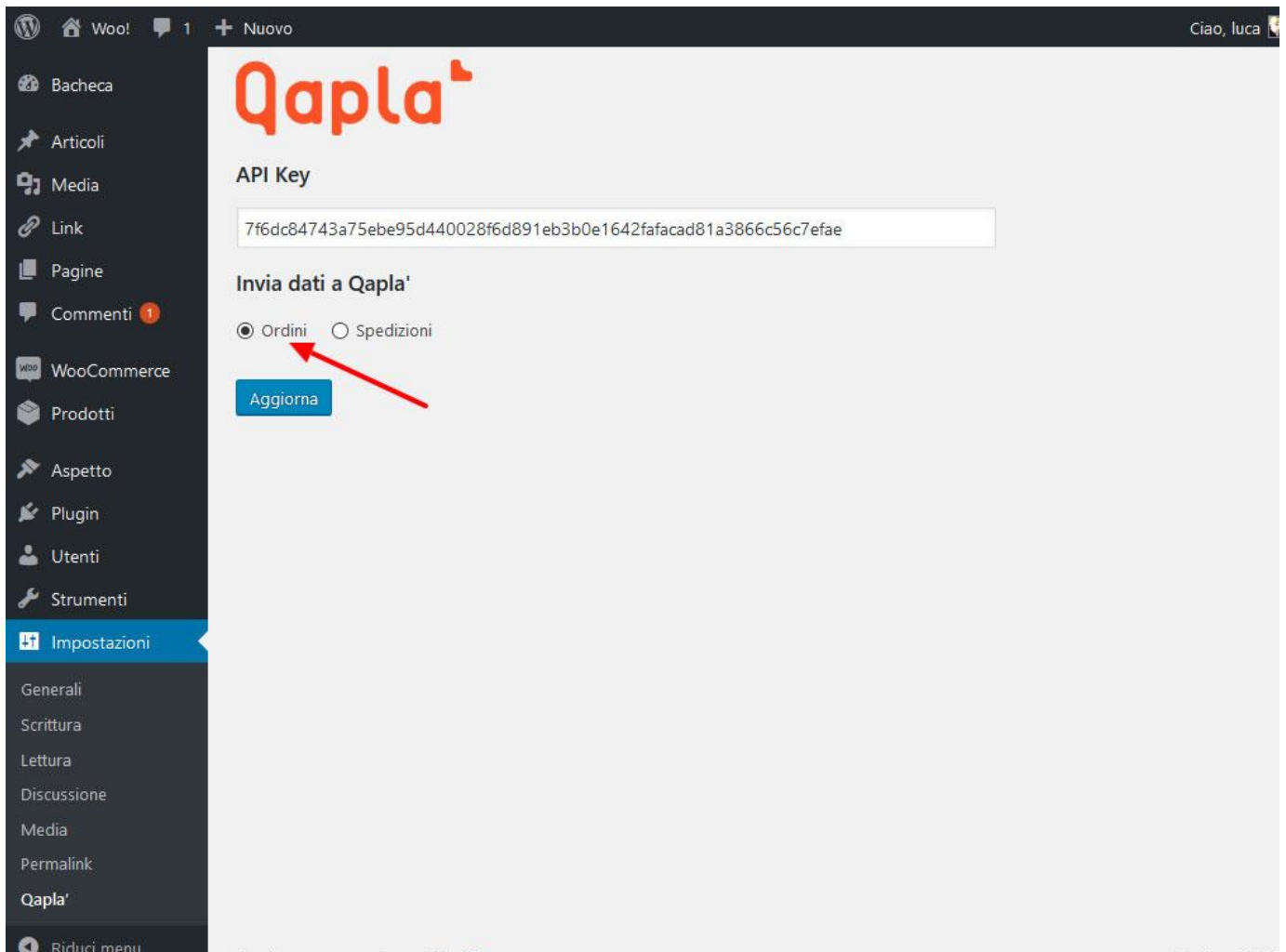
In "Impostazioni / Qapla" inserire l'API Key Privata che si trova in Impostazioni / Canali nel Control Panel di Qapla'.



The screenshot shows the WordPress dashboard interface. On the left, the 'Impostazioni' (Settings) menu is expanded, and 'Qapla'' is selected, indicated by a red arrow. The main content area displays the Qapla' settings page. At the top, the Qapla' logo is visible. Below it, the 'API Key' field contains the value '7f6dc84743a75ebe95d440028f6d891eb3b0e1642fafacad81a3866c56c7efae'. Underneath, the 'Invia dati a Qapla'' section has two radio buttons: 'Ordini' (selected) and 'Spedizioni'. A blue 'Aggiorna' (Update) button is located below these options.

2. Importare ordini su Qapla'

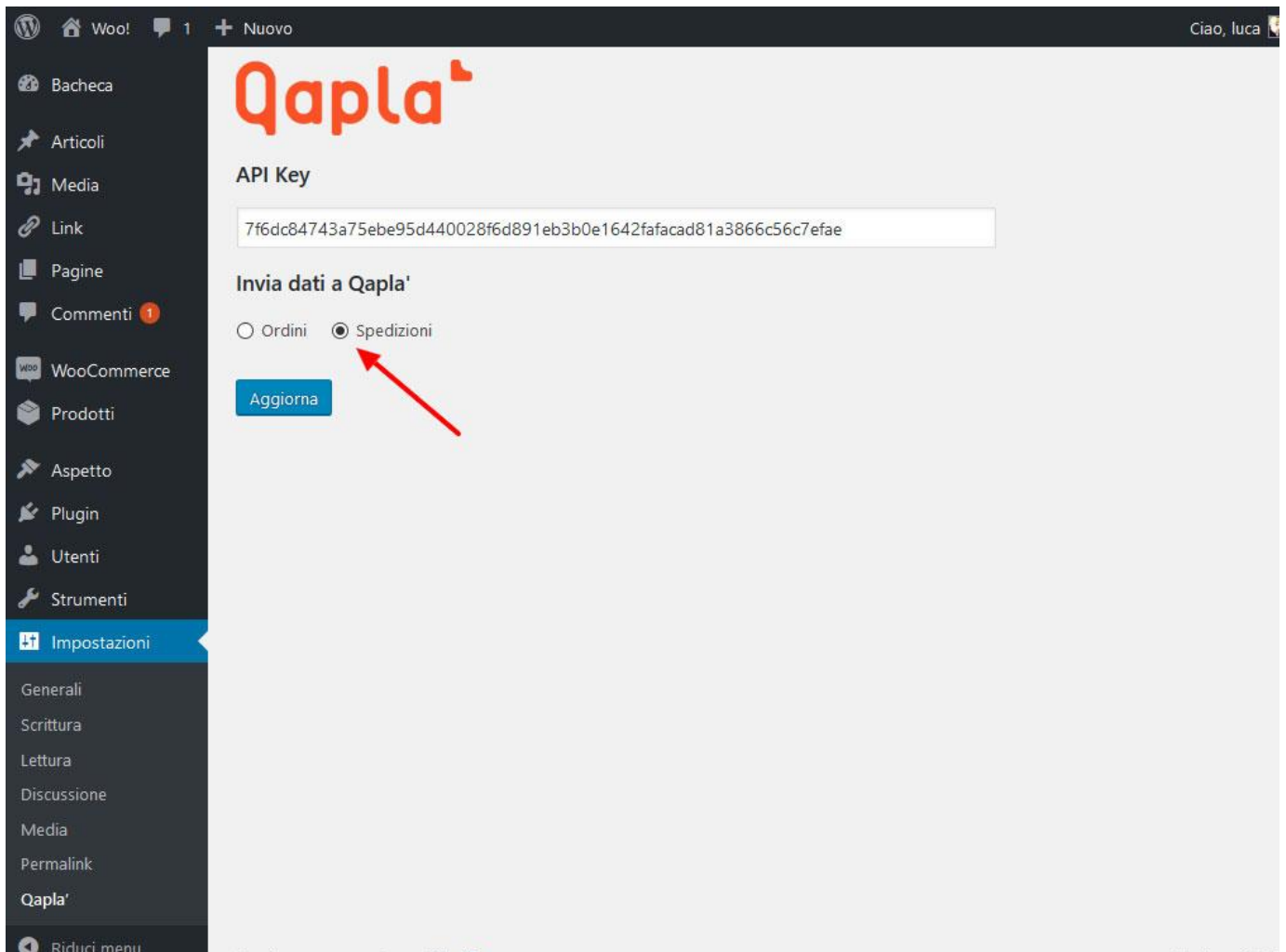
Selezionare "Ordini" sotto "Invia dati a Qapla'" per inviare tutti gli ordini in arrivo ed i loro aggiornamenti.



The screenshot displays the WordPress administration dashboard. On the left, the 'Impostazioni' (Settings) menu is expanded, with 'Qapla'' selected. The main content area shows the Qapla' settings page. At the top, the Qapla' logo is visible. Below it, the 'API Key' is displayed in a text box with the value: 7f6dc84743a75ebe95d440028f6d891eb3b0e1642fafacad81a3866c56c7efae. Under the heading 'Invia dati a Qapla'', there are two radio button options: 'Ordini' (selected) and 'Spedizioni'. A red arrow points to the 'Ordini' radio button. Below these options is a blue 'Aggiorna' (Update) button. The top navigation bar shows 'Woo!', '1', and '+ Nuovo'. The user's name 'Ciao, luca' is visible in the top right corner.

3. Importare spedizioni su Qapla'

Selezionare "Spedizioni" sotto "Invia dati a Qapla'" e cliccare su "Aggiorna".



The screenshot shows the WordPress admin dashboard with the 'Impostazioni' (Settings) menu open. The 'Qapla'' section is selected, and the 'Invia dati a Qapla'' (Send data to Qapla') sub-section is active. The 'API Key' field contains the value '7f6dc84743a75ebe95d440028f6d891eb3b0e1642fafacad81a3866c56c7efae'. Below this, the 'Invia dati a Qapla'' section has two radio buttons: 'Ordini' (Orders) and 'Spedizioni' (Shipments). The 'Spedizioni' radio button is selected and highlighted with a red arrow. A blue 'Aggiorna' (Update) button is located below the radio buttons.

4. Importare spedizioni su Qapla'

Selezionare i corrieri co cui si lavora e cliccare su "Aggiorna" in fondo alla pagina.

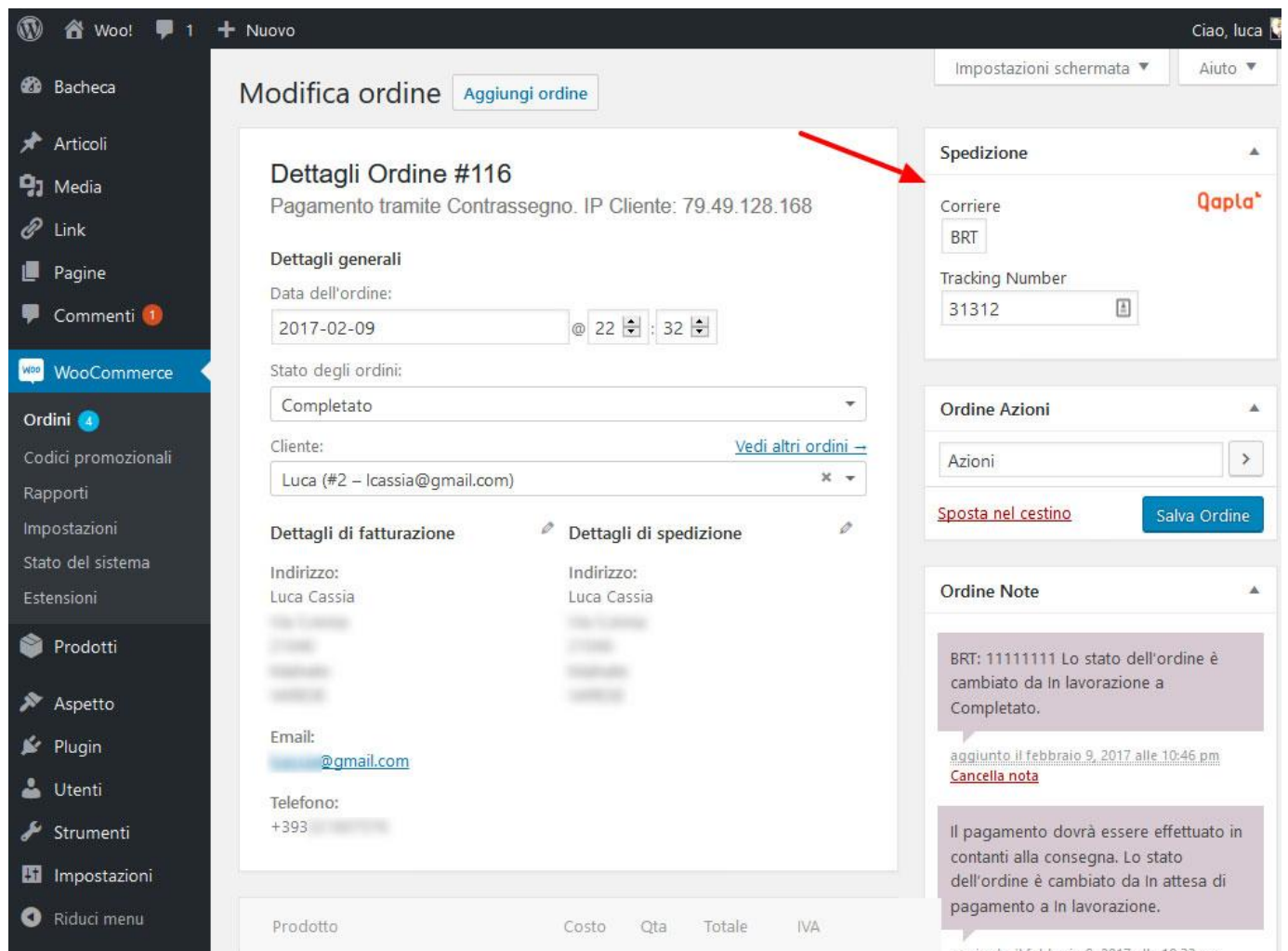
The screenshot shows the Qapla' settings page in a WordPress dashboard. The page is titled "Qapla'" and features the following elements:

- API Key:** A text input field containing the key: `7f6dc84743a75ebe95d440028f6d891eb3b0e1642fafacad81a3866c56c7efae`
- Invia dati a Qapla':** Radio buttons for "Ordini" and "Spedizioni" (selected).
- Seleziona i Corrieri:** A grid of checkboxes for various carriers. The "BRT" checkbox is checked and highlighted with a red arrow.

Carrier	Selected
Aramex	<input type="checkbox"/>
Arco Spedizioni	<input type="checkbox"/>
Artoni	<input type="checkbox"/>
ASENDIA Germany	<input type="checkbox"/>
ASENDIA USA	<input type="checkbox"/>
BRT	<input checked="" type="checkbox"/>
Correos	<input type="checkbox"/>
Click & Quick	<input type="checkbox"/>
Colis Privé	<input type="checkbox"/>
Colissimo	<input type="checkbox"/>
DHL Express	<input type="checkbox"/>
Deutsche Post DHL	<input type="checkbox"/>
DHL eCommerce	<input type="checkbox"/>
DMM Network	<input type="checkbox"/>
DPD	<input type="checkbox"/>
DSV	<input type="checkbox"/>
FedEx	<input type="checkbox"/>
FERCAM Logistics	<input type="checkbox"/>
Generic Courier	<input type="checkbox"/>
GLS Europe	<input type="checkbox"/>
GLS	<input type="checkbox"/>
Hermes UK	<input type="checkbox"/>
Hermes Germany	<input type="checkbox"/>
i-parcel	<input type="checkbox"/>
Nexive	<input type="checkbox"/>

5. Inviare le spedizioni

Selezionare il corriere ed inserire il tracking number per inviare la spedizione a Qapla'.



The screenshot displays the WooCommerce admin interface for editing order #116. The main content area is titled "Modifica ordine" and includes a sub-section "Dettagli Ordine #116" with the payment method "Pagamento tramite Contrassegno" and IP address "79.49.128.168".

The "Dettagli generali" section shows the order date as "2017-02-09" and the status as "Completato". The customer is identified as "Luca (#2 - lcassia@gmail.com)".

Below this, there are two columns: "Dettagli di fatturazione" and "Dettagli di spedizione", both showing the address "Luca Cassia".

On the right-hand side, the "Spedizione" section is highlighted with a red arrow. It shows the carrier selected as "Qapla" and the tracking number "31312".

At the bottom right, the "Ordine Note" section contains two notes:

- A note from "BRT: 11111111" stating: "Lo stato dell'ordine è cambiato da In lavorazione a Completato." (added Feb 9, 2017 at 10:46 pm).
- A note stating: "Il pagamento dovrà essere effettuato in contanti alla consegna. Lo stato dell'ordine è cambiato da In attesa di pagamento a In lavorazione." (added Feb 9, 2017 at 10:32 pm).

The bottom of the screen shows a table header with columns: Prodotto, Costo, Qta, Totale, IVA.